

PMI Rochester Chapter Project Manager Excellence Award

AWARD REQUIREMENTS

PURPOSE

The PMI Rochester Chapter Project Manager Excellence Award recognizes professionals who:

- Exemplify outstanding project management practices and ethics.
- Have made significant positive impact to the outcome of a project, through leadership, technical project management and strategic and business management.
- Have demonstrated mastery of PM, evidenced by a PMI certification (e.g. CAPM, PMP, PgMP etc.)

ELIGIBLE

- Nominee must be a member of the PMI Rochester Chapter in good standing.
- Nominee must have three (3) recommendations from individuals, one of whom must be his/her manager, a project team member and an end user/customer.
- The project must have been within 18 months preceding the award application deadline.

NOT ELIGIBLE

- Self-nomination is not permitted.
- Current PMI Rochester Chapter Board Members, Directors and Awards Committee Members are not eligible to apply for this award.
- Individuals or organizations that have failed to comply with PMI policies and procedures, including but not limited to PMI's Code of Ethics and Professional Conduct, will not be considered.

NUMBER OF AWARDS

- One winner will be awarded.
- PMI Rochester Chapter reserves the right not to select any finalists for a particular year if the evaluations performed indicate that nominations do not meet the stated criteria.

SUBMISSION CRITERIA

INTRODUCTION/SUMMARY

This section provides application requirements:

- Provide project information
- Three recommendation letters – two (2) pages max per nominator

LEADERSHIP

Show how the nominee's leadership was effective by answering the following:

- Describe the project management role, including key stakeholder relationships and executive sponsorship.
- Describe how the nominee's effective leadership contributed to the project's success.

STAKEHOLDERS

Show that stakeholder expectations and communications were effectively managed by answering the following:

- Identify the key stakeholders and why they were key to your project.
- Describe what and how processes/tools were used to manage stakeholder expectations and communications.
- Describe how effective management of stakeholders contributed to the project's success.

SCOPE

Show that the project scope was effectively developed and managed by answering the following:

- Describe what processes/tools were used to document the project scope.
- Describe how effective management of scope contributed to the project's success.

SCHEDULE

- Describe what processes/tools were used to develop and manage the schedule.
- Describe how effective management of schedule contributed to the project's success.

BUDGET/COST

If applicable, show that the project cost was effectively developed and managed by answering the following:

- Describe what processes/tools were used to determine the project cost.
- Describe how effective management of cost contributed to the project's success.

RISK

If applicable, show that risks were effectively managed during the project by answering the following:

- Identify the key risks and explain why they were key to your project.
- Describe how processes/tools were used to manage risk.

BENEFIT REALIZATION

If applicable, show that the benefits/value of your project were realized by answering the following:

- Identify the benefits/value of the project for the organization(s).
- Describe what processes/tools were used to verify if the project benefits were achieved or not.

PROJECT CHANGE MANAGEMENT

If applicable, show that proposed changes to project scope, cost, and schedule were effectively managed by answering the following:

- Describe what processes/tools were used to document and approve changes.
- Describe how effective management of change contributed to the project's success.
- Identify the key changes during your project and why they were key to your project.

LESSONS LEARNED

Show that lessons learned from previous projects (if any) and from the submitted project were effectively integrated into the project and/or organization by answering the following:

- Identify the key lessons learned and why they were key to the project and/or organization.
- Describe how the integration of lessons learned contributed to the success of the project.
- Describe how the integration of lessons learned contributed to your professional development.