



Project of the Year Request for Application (RFA)

The PMI Rochester Chapter **Project of the Year award** will recognize project teams who have demonstrated superior performance in the application of project management principles and techniques for the successful completion of projects in the greater Rochester/Ithaca area.

Please complete this application. Thank you for participating and good luck to all candidates!

Your Name:

Your PMI Member # (if applicable):

Project Name:

Key Project Team Members:

Primary Point of Contact (POC) Name:

Primary POC Phone:

Primary POC Email:

Application Narrative:

1. Describe the project (Please include description of key project management components such as leadership, management of stakeholders, communications, scope, schedule, budget/cost, risk/issue, changes, benefit realization, and lessons learned).
2. How did this project exemplify excellence in project management?
3. What were the results or benefits?
4. In summary, why does this project deserve recognition for project management excellence?
5. Optional: include any additional information as appropriate.
6. Optional: include any relevant project artifacts (i.e. project schedule, work breakdown structure, stakeholder analysis, communication matrix, lessons learned, etc.) as one additional pdf attachment with your application. This will not count toward the 6-page application limit.